Approved

By the RCC Board of the CAs Heads

№ 30/9 from 10.10.2003

**REGULATIONS
on the Executive Committee of the Regional Commonwealth
 in the field of Communications
(with the amendment of the Board of the RCC CAs Heads of the August 28 2007 by the Board of the RCC CAs Heads of the July 15-16 2014 № 49/2-18)**

The provision of the Executive Committee of the Regional Commonwealth in the field of Communications determines the order of work and the authority of the Executive Committee of the Regional Commonwealth in the field of Communications (hereinafter referred to as the Provision).

1. **Terms and Definitions**

In the current provision the following terms and definitions are used:

The Regional Commonwealth in the field of Communications (hereinafter referred to as the RCC) – is the interstate coordinating body in the field of communication and informatization that was established by the Communications Administration of the CIS member-states.

The Communications Administration is the executive body that carries out state administration and or regulation in the field of communication.

The RCC Board of the CAs Heads (hereinafter referred to as RCC Head) – is the superior body of the RCC.

The Coordination Council for Informatization of the CIS attached to RCC (hereinafter referred to as the Coordinate Council) – is the coordinate body in the field of the informatization established by the CIS Heads of Government Council.

The working bodies of the Regional Commonwealth in the field of communications (hereinafter referred to as the RCC working bodies) are Postal and the Electric Boards, RCC Commissions and Work groups established by the RCC Board and Coordinate Board.

The executive committee of the Regional Commonwealth in the field of Communications (hereinafter referred to as the RCC Executive Committee) is permanently operating body of the Regional Commonwealth in the field of Communications and the Coordinate Council.

The officials of the Executive Committee are the general director of the Executive Committee, his deputies and other employees with the exception the technical and service staff. The RCC Executive Committee employees are the officials and service and technical staff.

1. **The general provisions**
	1. The RCC Executive Committee was established according to the “Agreement for establishing of Regional Commonwealth in the field of Communications” signed by the CAs CIS state-participants in Moscow on September the 17th 1991 (hereinafter referred to as the Agreement for the RCC establishing).
	2. The RCC Executive Committee Status is determined by the statute of Regional Commonwealth in the field of Communications confirmed by the Decision of Board of the RCC CAs Heads № 2/1 from 23-24 January 1992 (hereinafter referred to as the RCC Statute) and the Agreement between the Government of the Russian Federation and Regional Commonwealth in the field of Communications on the conditions of stay of RCC Executive Committee in the Russian Federation territory signed on the 25 February 1998 in Moscow (hereinafter referred to as the Agreement of the RCC Executive Committee stay).
	3. In its activity the RCC Executive Committee is guided by the general principles and norms of international law, the Agreement on RCC establishing, RCC Statute, the Agreement on coordination of interstate relations in the field of electric and postal communication signed by the CIS government heads in Bishkek 9.09.1992 (hereinafter referred to as the Agreement on Coordination), the regulations of the Board of the RCC CAs Heads (hereinafter referred to as the Board of the RCC CAs Heads regulations), the Decisions of the Board of the RCC CAs Heads, the legislation of the host State and current provision.
	4. The financial activity of the RCC Executive Committee is hold according to the RCC Statute and the RCC financial regulations confirmed by the RCC Board.

The RCC Executive Committee draws up the RCC balance sheet, uses the RCC stamp.

* 1. The RCC Executive Committee by the order of RCC Board and Coordinate Council cooperates with the international organizations, communication administrations, national bodies of informatization that are not the RCC and Coordination Council participants in issue of communication and informatization. The RCC Executive Committee takes works with the international communication organizations that officially recognize RCC as the regional organization.
	2. The control over the RCC Executive Committee is conducted by the RCC Board, and the Coordination Council. The control over the financial activities is conducted by the auditing committee which is appointed by RCC Board.
	3. The RCC Executive Committee is located in Moscow (Russian Federation).
1. **The structure and number of RCC Executive Committee**
	1. The structure of the RCC Executive Committee is confirmed by the General Director of the RCC Executive Committee by agreement with the RCC Board.
	2. The number of RCC Executive is confirmed by the RCC Board.

The order and the conditions remuneration of the officials of RCC Executive Committee is determined according to the legislation of the Russian Federation by the provision of remuneration confirmed by RCC Executive Committee General Director by agreement with RCC Board.

* 1. The RCC Executive Committee activity is conducted under the direction of the RCC Executive Committee General Director who is elected by the RCC Board on a competitive basis for four years period.

The RCC Executive Committee General Director has deputies. The number of RCC Executive Committee General Director deputies is set by the RCC Board. The RCC Executive Committee General Director deputies are elected on a competitive basis for four years period. The order and the conditions of competition are determined by the provision of competition confirmed by the RCC Board.

In the case of absence of the RCC Executive Committee General Director his duties are imposed by one of his deputy. The deputies’ duties and the extent of responsibility are determined by RCC Executive Committee General Director.

* 1. The labor relations of the RCC Executive Committee officials are regulated by the RCC statute and other legal acts adopted under RCC that should not contradict the main principles of labor legislation of host state.

If the labor relations of the RCC Executive Committee officials are not by the legal act adopted under RCC, in this case the labor legislation of host state is implemented.

The appointment of the RCC Executive Committee General Director and his deputies, the Heads of Departments, other officials RCC Executive Committee is conducted due to labor contract.

The labor contract with the RCC Executive Committee General Director is signed by the Head of the RCC Board on behalf of the RCC Board.

* 1. The staff of the RCC Executive Committee may be formed by the representatives of different RCC Communications Administration herewith RCC Executive Committee officials must perform its duties only in the interests based on the RCC international status.
1. **The objectives and functions of RCC Executive Committee**
	1. Organization of work of the RCC objectives determined by the RCC Statute.
	2. The work provision of RCC Board, Coordinate Council and RCC working bodies.
	3. The elaboration of suggestions and coordination of work of development of mutually profitable cooperation between the RCC participants and Coordination Council in the sphere of communication and informatization including international organizations.
	4. The preparation of draft legal instruments that regulate RCC activity including the issues of international cooperation
	5. The cooperation by order of RCC Board and Coordination Council guided by the Agreement on coordination with the CIS Executive Committee and other CIS bodies in issue of the communication and information development.
	6. Representation of RCC by order of RCC Board and Coordinate Council as observer in ITU and UPU, cooperation with their bodies on the preparation and participation in the conferences, congresses and other forums, implementation programs that are performed in the interests of RCC and Coordinate Council. Correspondence with international organizations by order of RCC Board and Coordination Council.
	7. The formation according the Provision on organization of research and development activity confirmed by RCC Board the annual plans of research and development that are jointly financed by communications administrations, national bodies on informatization, communication operators with simultaneous performing the functions of customer.
	8. Carrying out the work of communication development with the other regional and international organizations in the field of communications and informatization according to RCC Board decisions. The participation in implementation of joint programs, in the international forums in issue of communication and informatization, the exchange of experience and information
	9. The preparation of the proposals and coordination of RCC and Coordinate Council actions in development and implementation of interregional programs in the field of communications and informatization.
	10. The provision for preparation of proposals on harmonization of legal and regulatory framework in the field of communication and informatization, organization of development of methodological documents, regulations, recommendations, preparation of informational reference and analytical data of RCC interest.
	11. Implementation of information provision of RCC and Coordinate Council including the firms that produce communication equipment and the operators of different types communication and informatization on the meetings of RCC, Coordinate Council and RCC working bodies.
	12. The assistance in issue of coordination and formation of confirmed tariff policy of the CIS communications administration in the sphere of international electric and postal service provision.
	13. The assistance in provision of RCC members activity in issue of electromagnetic compatibility, rational use of radiofrequency spectrum and the orbit of geostationary satellites of communication and broadcasting.
	14. Organization of work on preparation for RCC CAs of joint proposals that are introduced on the conferences, congresses, forums of international communication organizations and its working bodies that reflect joint interest of RCC members.
	15. Coordination of cooperation between RCC members in issue of development and management of human resources and assistance in preparation in conduction of seminars, conferences and other events carried by international organizations, communication administrations and foreign companies.
	16. The provision of the principle of RCC openness, implementation of weighted policy on acceptance of new RCC members. Performance of depositary functions on acceptance of new RCC and RCC Operators Board members in receiving by communications administrations or their national operators the status of observer or in the case of output.
	17. The preparation and presentation to RCC Board, Coordinate Council, RCC working bodies the proposals of their participants for consideration at the meetings and elaboration of confirmed decisions.
	18. The execution of tasks of the RCC Board and Coordinate Council Head. The implementation by the decision of RCC Board and Coordinate Council the control of the implementation accepted decisions and programs directed on RCC activity. Preparation of the annual reports on the Executive Committee activity and their presentation on the RCC board meetings.
	19. The informing of RCC members about the date and venue of regular and special meetings of RCC Board and Coordinate Board. Preparation and delivery of agenda projects of meetings with the application of necessary documents. The provision of drawing up protocols, decisions and other documents of RCC Board and Coordinate Council and sending the documents to RCC participants in time.
	20. The propaganda of RCC activity in mass media, scientific editions. The preparation and publishing of annual statistic compilations of RCC CAs activity including the issue of information, publishing of directory in issue of communication and informatization. The assistance in RCC publication bodies activity.
	21. The organization of informational exchange between the RCC Board and Coordinate council members on the condition and perspectives of communication and information development in CIS.
	22. The RCC web-site design and systematic update of placed information.
	23. Drawing up and representing the statistic and accounting reports of RCC to the appropriate bodies of Russian Federation.

Signing of economic contracts that provide RCC Executive Committee activity, and control for the contributions for RCC members, Coordination Council and RCC operators Board.

The provision of payments to the budget and off-budget funds of Russian Federation.

* 1. The execution of the other objectives and functions that are developed in interest of RCC and Coordination Council participants.
1. The powers of the General Director
	1. The RCC Executive Committee General Director acts on the basic of current provision supervises the work and responses for the execution of imposed on RCC Executive Committee duties.
	2. RCC Executive Committee General Director has the right to:
		1. Represent on behalf of RCC Executive Committee without special authorization in issue relating to the competence of RCC Executive Committee and protect the RCC interests in public, social and other organizations and in international and regional organizations on behalf of the RCC Board, Coordinate Council and their Heads.
		2. Execute direct communication in issues related to the competence of RCC Executive Committee with the RCC and Coordinate Council members, and with the international, regional organizations and foreign communication administrations, national bodies on informatization on behalf of the RCC Board, Coordinate Council and their Heads.
		3. Participate in the meetings of RCC Board, Coordinate Council and their working bodies with a deliberate vote status.
		4. Draw on a labor contract of highly qualified specialists and experts to discuss the issue of RCC activity direction, preparation of confirmed decisions, the organization of separate events in the interests of RCC and Coordinate Council members.
		5. Sign on behalf of RCC Executive Committee contracts within its competence and give the power of attorney.
		6. Approve the Provision on the personnel and remuneration of RCC Executive Committee employees.
		7. Approve the RCC Executive Committee manning schedule within the number confirmed by RCC Board. The personnel recruitment in RCC Executive Committee, and signing the labor contracts. Determine the salary and bonuses in labor contracts.

Execute the recruitment and staff replacement of RCC Executive Committee, encouraging the employees and impose penalties according to legislation of the Russian Federation.

* + 1. Review the terms of RCC Executive Committee employees labor contracts in issue of their duties based on the production need.
		2. Terminate the labor contracts with RCC Executive Committee employees before the expiry of the probationary period according to the host state legislation.
		3. Provide financial assistance to RCC Executive Committee employees.
		4. In the issue of the financial activity the rights of the General Director of RCC Executive Committee are set out in the RCC Financial Regulations.
1. **Final Regulations**
	1. The RCC Executive Committee property are the main assets and working capital and other values reflected in the accounting balance-sheet.

The sources of the RCC Executive Committee property formation are the cash contributions from the participants of RCC, Coordination Council, RCC Operators Board, the material values that are given free and the profit from the non-profit activity.

* 1. The reorganization, termination (liquidation) of RCC Executive Committee is executed by the RCC Board decision.
	2. By the Board’s decision the changes and the amendments may be made in the present Provision